

**Business Office Update  
COW Meeting  
April 12, 2021**

**Property Taxes**

- We received our final property tax collection on April 2, 2021 and April 7, 2021. We received 99.65% tax collection in 2019pay2020. In the 2018pay2019 year, we received 99.00% collection.
- Property taxes in Lake County will go back to 2 payments for the 2020pay2021 tax year.
  - Property installment payment deadlines are June 7, 2021 and September 7, 2021.

**Funding the 2021 Summer Program**

- The FY2021 Title I Grant will fund the salary of 21 teachers @ 4 hours per day for the 12 days of the Summer program and \$4500 in classroom supplies for 15 teachers @ \$300 each.
- The ESSERS II and/or III grant will pay for the salary of the Summer Coordinator and any additional teachers or supplies that are needed.
- The FY2022 Title I grant or ESSERS II or III will be used to fund the July/August 8-day session of the summer program.

**Elementary and Secondary School Emergency Relief Grants (ESSERS)**

- Funding Allocation
  - The ESSERS II allocation is \$168,326
  - The ESSERS III allocation is 377,854
- Allowable Expenses – The ESSERS II & III grant expenditures must meet one of the following three bullet points:
  - addressing learning loss
  - preparing schools for reopening
  - testing, repairing, and upgrading projects to improve air quality in school buildings
- The ESSERS grants allow for expenses since March 13, 2020 to be included in the grant budget. Items that are being considered to be included in the ESSERS II & III grant budget are:
  - Summer program expenses in excess of the funds available through the Title I grant
  - Air Cleaners for classrooms and offices – \$20,000
  - Sound Field Systems for classrooms - \$21,500
  - Software and online resources that address learning loss that have been added and weren't covered by other grants.
  - Desks – We are looking to replace approximately 425 desks that range in age from at Millburn Elementary and Millburn Middle School with desks with ergonomic chairs and desks. The newest desks in the district are 14 years old. This is estimated to cost between \$65,000 and \$95,000
  - Library tables & seating - \$100,000
  - Completing the automation of the HVAC system at Millburn Elementary School - \$75,000 – I'll be working with the gas and electric utility to secure some energy rebates.
  - Installation of 6 classroom projectors – 1 @ MES & 5 at MMS
  - Purchase of one or two tents to provide shelter outside - \$10,000 - \$25,000 plus installation.

**Possible Upcoming Expenditures > \$10,000**

- Tents - \$10,000 - \$25,000 – time sensitive
- HVAC Controls upgrade - \$75,000
- Flooring upgrade – lower level at MES – waiting on pricing from the restoration company
- Desks - \$65,000 - \$95,000 – Time sensitive due to volume of districts ordering desks as they move away from using tables for instruction and lunch to allow for social distancing.
- Library tables and seating - \$100,000 – time sensitive
- Installation of 6 classroom projectors – waiting on pricing
  - Network data drops by Computer Power Systems, Grayslake, IL - \$45,004. After the E-Rate reimbursement, the cost to the district will be \$27,002.40
- Fire Department Connection (FDC) relocation at Millburn Middle School – After contacting seven (7) sprinkler system contractors, we were able to find one that was willing to give us a quote on this work. I anticipate having a quote the week of April 12, 2021.
- MES water system filtering upgrade

**FY 2021 Amended Budget Schedule**

- As a result of the

**FY 2021 AMENDED BUDGET SCHEDULE**

5/24/2021	Review of tentative amended budget. Board approval to put tentative amended budget on public display.
5/26/2021	Place legal notice of Public Hearing on the budget in newspaper. Public notice of availability of tentative budget published at least 30 days prior to adoption by the Board, ILCS 5/17-1
6/14/2021	Continue discussion of tentative budget at Board Meeting
6/28/2021	Public Budget Hearing and Budget Adoption. Last day to adopt the amended annual budget is June 30, 105 ILCS 5/17-1
June/July, 2021	Within 30 days of the budget adoption, the annual budget must be: <ul style="list-style-type: none"><li>• Filed with the County Clerk</li><li>• Transmitted electronically with a deficit reduction plan (if necessary) to ISBE</li><li>• Posted on the District Website</li><li>• Parents and guardians notified of budget's availability (105 ILCS 5/17-1, 105 ILCS 5/17-1.2, 35 ILCS 200/18-50)</li></ul>

**5-Year Projection**

- Dr. Lind and I will be presenting a 5-year financial projection to the Board at the April 12, 2021 COW meeting.

### **Asbestos Abatement**

- The asbestos abatement project is complete.
- Next Steps
  - Replacement of floor tile and base
  - Replacement of damaged ceiling tile
  - Putting a fresh coat of paint on the rooms if needed



**As room was being sealed for the asbestos removal**



**After floor tile removal**

### **Millburn Elementary Water Update**

- I have received a quote to add a sensor to measure the chlorine level as it goes out to the building.
- I'm still waiting on pricing for a green sand and a charcoal filter system.
- Once I have all the pricing, I'll present that information to the Board for consideration.

### **School Lunch Program Update**

- Triennial Wellness Policy Review
  - I'll reach out through the building newsletter to parents to participate in the Triennial Review of Wellness Policy (Policy 6:50). I'm planning on scheduling this meeting in late April or early May, 2021.
  - The Triennial review requires that the school district reach out to stakeholders and convene a meeting to review the current policy and make recommendations.
- Summer Food Service Program (SFSP)
  - The SFSP has been extended through September 30, 2021. This program is free to all children (18 years or under).
  - At this point, I'm looking at Millburn continuing the SFSP program through the week of August 2, 2021. We would offer families the opportunity to pick up a 1-week meal pack on Thursday, August 5, 2021. This would provide meals to students through Friday, August 13, 2021.
  - It may be possible to continue providing meals to students that are learning remotely through September 30, 2021.
- 2021-22 School Meals
  - At this point, we are planning on providing a hot lunch program for students when school resumes in August, 2021. Once we go back to a hot meal program, we will be operating under the National School Lunch Program (NSLP). We would go back to students paying either regular price, reduced price or receiving free meals depending on their eligibility.